

**Purpose of this form** - this form is used when the tenant/s are giving notice to the lessor that they wish to vacate the premises.

**Form completed by** - the tenant/s and given to the lessor/agent. It may only be given in accordance with the Act.

**A Notice of Intention to Leave** for unremedied breach may only be given when the 7 day remedy period has elapsed.

**If you receive this form as a lessor or agent** it means that the tenants are giving you notice that they wish to vacate the premises. This may be for a number of grounds (reasons).

**If you dispute the grounds (reasons) on which this notice was given** you may first attempt to resolve it by contacting the party who gave the notice. If that fails you can access the RTA's Dispute Resolution Service by lodging a *Dispute Resolution Request* (Form 16) with the RTA.

**Further assistance** - please read the Information Statement you received at the start of the tenancy or visit the RTA Website [www.rta.qld.gov.au](http://www.rta.qld.gov.au)

**Please print**

1 Name of tenant/s serving this notice

1.
2.
3.

2 Name of lessor/agent to whom notice is being given

3 Address of the rental premises

Postcode
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4 Is this notice being served with or without grounds (reasons)?

With grounds  > **Go to 5**

Without grounds  > **Go to 6**

5 What are the grounds (reasons) for giving this notice?

6 Tenant/s forwarding address

1.	Postcode
2.	Postcode
3.	Postcode

7 Date of this notice

8 I/We intend to give up vacant possession at midnight on:

(There are minimum notice periods which must be given)

9 Tenant 1 - signature

Tenant 2 - signature

Tenant 3 - signature

**DO NOT SEND THIS FORM TO RTA - Please keep a copy for your records**